

# How to Pack?

This is a guide for the items that need to be packed in boxes. We can send you these boxes for you to pack, or we can even pack it for you.

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CAPACITY	ITEM DESCRIPTION	TYPE OF BOX
12	Cleaning Products	<b>= 1 SMALL BOX</b> 12"x12.5"x17" / 1.5 c.f. for small and heavy items 
12-15	Hardcover Books	
30-40	Paperback Books	
30-50	Magazines & Folders	
8-15	Photo Albums	
100	CDs	
60	DVDs	
10	Wine Bottles	
5-15	Unopened Food Products	
24	Utensils and Cutlery	
15-30	Stationary and Office Supplies	
4-8	Handbags and Purses	<b>= 1 MEDIUM BOX</b> 16"x16"x18" / 3 c.f. for general stuff 
15	Folded Clothes	
8-15	Shoes and Boots	
2-4	Kitchen Appliances	
4-6	Full Sets of Sheets / Linens	<b>= 1 LARGE BOX</b> 20"x20"x18" / 4.5 c.f. for large & light items 
3-6	Blankets	
2-4	Pillows	
12-20	Towels	
12-18	Toys	
2-5	Gym or Duffle Bags	<b>= 1 CHINA/DISH BOX</b> 18"x18"x28" / 6 c.f. for fragile items 
32-48	Cups, Glasses and Mugs	
25-40	Plates	
10-15	Pots and Pans	
10-18	Serving Plates	
4-6	Vases / Tea Pots	<b>= 1 WARDROBE BOX</b> 24"x23"x48" / 15.5 c.f. for hangers 
	Hanging Clothing:	
10-16	Coats on Hangers	
25-30	Dresses on Hangers	
18-24	Suits on Hangers	<b>= 1 FILE BOX</b> 12"x12"x24" / 2 c.f. for folders and files 
30-40	Shirts on Hangers	
30-40	Letter-Sized Folders	<b>= 1 LEGAL BOX</b> 12"x15"x24" / 2.5 c.f. for folders and files 
30-40	Legal-Sized Folders	